

WCDHD Board of Health Minutes

November 2, 2022

7:00 pm

7:00 pm Open Qtr 1 2022-2023 Board Meeting – President, Scott Gaites

PHAB: 10.3.2A

Meeting notices were emailed to county clerks in Lincoln, Logan, McPherson, Arthur, Hooker and Thomas counties for posting, also posted at WCDHD and NP City Hall. Published in NP Telegraph.

Present: Woodburn, Bruns, Arensdorf, Watson, Gaites, Haumann, Wilson, Mironenko. Jones arrived at 7:01pm.

Excused: Moody, Lucas

Absent: Crisp

Meeting called to order by Gaites at 7:01pm.

Review and approve 8/17/2022 budget hearing and Regular BOH meeting minutes

PHAB: 10.3.2A

Bruns moved to approve, Haumann second. Aye- Jones, Woodburn, Bruns, Arensdorf, Watson, Gaites, Haumann, Mironenko. Nay- None. Abstain- Wilson. Absent- Lucas, Moody, Crisp.

Review and approve Qtr 1 (July-Sept 2022) Expenses

PHAB: 10.2.4A

Vanderheiden stated total expenses \$522,614.44 total. In reviewing the P/L, Vanderheiden, noted:

- accreditation is down by approximately \$8k due to funds from Q3 and Q4 not yet received.
- Capacity building looks as if it is down \$21k, however, since the current P/L this does not reflect the entire grant period total funds are not captured in this report but can be found in prior reports.
- CDC Health Disparity grant, P/L reflects loss of \$2,900, however upon payment, P/L will reflect greater revenue than actual due to payment being for more than just this fiscal year.
- There is a miscellaneous column that includes interest from the bank.

When an individual program budget spans over more than one fiscal year, the grants will show the payments received for the final quarter of the previous fiscal year in the current fiscal year's budget. This gives the illusion that the previous fiscal year of the grant ended in the negative while the current fiscal year of the grant has received more funds than anticipated.(assuming recap sentence belongs here? Recap of payment submissions and outstanding payments.

The total outstanding grant payments due to WCDHD is \$203,947.56. \$41,120.46 for submissions in October, and \$162,827.10 for submissions prior to October.

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Watson requested clarification on where to find information. Gaites directed Watson to the grants program spreadsheet.. Vanderheiden stated she began sharing the recap of payment submissions and outstanding payments in the October BOH email and will continue to do so as it provides a more detailed look.

Vanderheiden stated that there is a document provided to BOH in their packets that outlines grants, grant numbers, total amount, length of grant, and when invoices are submitted and received.

Gaites asked if there were any additional questions related to P/L.

Gaites opened for a motion to approve expenditures. Woodburn moved to approve the expenditures at \$522,614.44, Arensdorf seconded.

Aye- Jones, Woodburn, Bruns, Arensdorf, Watson, Gaites, Haumann, Wilson, Mironenko.
Nay- None. Abstain- None. Absent- Lucas, Moody, Crisp.

Dr. Dan Woodburn - presentation to City Council

PHAB: 4.1.2A

Woodburn stated that the City of North Platte has on the November ballot to have a half cent sales tax added to improve the rec center. Woodburn stated that there was a meeting to take the issue before the City council, he (Woodburn) attended the August City council meeting on behalf of the WCDHD BOH with data provided from Vanderheiden and provided stats providing data from counties similar to our size related to obesity and health related diseases. The city council decided at the August meeting to table the vote, and following a community petition began. Bruns and Jones stated that Woodburn did a wonderful job speaking. Bruns stated that Woodburn stayed with the statistics and facts and left personal opinion out. Gaites thanked Woodburn for speaking. Vote Yes on Rec signs are supporting the initiative. Woodburn stated that WCDHD has a great relationship with the rec center, PRFS, and he feels it is important to support what they do.

Directors Report, Shannon Vanderheiden

PHAB: 10.3.2A

Standing Agenda Items (need BOH input to guide, advocate for and engage with the health department on above)

Program/Services Review –

Vanderheiden stated that she wanted to thank the board for their approval at the last BOH meeting, on changes to the BOH meeting report format and the change to the monthly email update. Vanderheiden stated this is the first quarter reporting in the new format and is excited to share.

PHAB: 10.2.2A

10.1.1

10.1.2

10.2.5

Vanderheiden provided a review of payment submission requests and payments received (Page 2 of Director's Report). Bruns asked how long on average it takes to receive payment. Vanderheiden stated it depends on the program, receipt of payment can be anywhere from 30 days to a few months.

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Vanderheiden provided a recap of the BOH email updates for July, August, and September. An addition is the "Physical Activity" section which speaks to the number of individuals impacted by events.

Dental equipment has been transferred to Great Plains Health.

The Dismal River Run (in McPherson Co) was the first time to be held for the PRFS. Plans are in the works to host again next year.

Vanderheiden stated she will begin giving a report on the month that we are currently in. In October, WCDHD conducted interviews for multiple positions. WCDHD's Disease Surveillance Coordinator is preparing to go on maternity leave. Should we be unable to get someone onboard and trained, state will take on disease investigation cases.

ARPA funding workplan is in process. WCDHD is working with other LHDS to make best use of the plans. State would like to have the funds used by 2024.

WCDHD's Emergency Response Coordinator (ERC) is working with the city of North Platte on the POD and generator and getting the POD moved to WCDHD land for use.

Vanderheiden stated that she appreciates that the Lincoln Co. Commissioner meetings are available virtually.

Bruns asked if Testing is still being offered. Vanderheiden responded, yes through the POD, but very limited due to demand. Most are not testing or doing home tests.

Meghan went to Newsmakers to promote WCDHD's services with a focus on WCDHD's emergency preparedness mascot, Ready Wrigley (CDC program). The event was a huge success. 110 children, and each child had 1-4 adults with them.

Trudy is going into a number of schools within WCDHD's jurisdiction and organizations teaching First Aid For Severe Trauma (FAST). The focus of the program is to provide children with the tools and resources they need to help be better equipped and prepared, so that lives can be saved.

Hundreds of kids are being impacted by programs offered with WCDHD. Marathon Kids is happening in area schools as well, a program designed to get kids moving and bring positive energy around overall wellness both physical and mental.

Environmental tracking grant with data and surveillance is coming. There is capacity for wastewater surveillance where you test wastewater. NP participated in wastewater testing for a brief period. Vanderheiden has worked with NP waste management and has encouraged the facility to continue testing. At this time, NP has not continued testing. The purpose of this type of testing is for a noninvasive way to detect and predict disease activity and impact on the community.

Nebraska Medicaid Office- Health Directors met with Kevin Begley today (11.2.22) about the state Medicaid strategic plan that is currently being developed. Vanderheiden told Woodburn that she feels it would be beneficial for them to meet (Woodburn and Begley). Vanderheiden stated that Begley stated that they are aware that access to services has not been easy and they want to make those changes. The changes will be changing in 2024. Currently NE has two separate plans, dental and health. Beginning January 1, 2024,

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all plans will carry both dental and health. Currently there is no cap on children's Medicaid. Through the new strategic plan, they are looking to do the same for adults. Begley shared with the local health directors, he is eager to learn what the true needs are of the people. Woodburn stated, he would welcome a conversation.

Meghan attended the state strategic planning for drug overdose prevention. The state strategic planning goals. She will be meeting with local partners with

Public Health Leadership retreat- Vanderheiden, Trevino, and Livingston will be going to Lincoln to collaborate to make sure the needs are being set across the state that also meet the needs at a local level while having a focus on equity for all. Will be November 15th and 16th. NALHD will be giving out awards to three individuals across the state for appreciation for work done across the state.

Dates to remember:

Public Health Thank You Day is November 21, 2022.

NACO: December 14th-16th.

Legislature - No discussion. Not currently in session.

Strategic Planning – updates for Qtr 1

Strategic Goals were reviewed for 2022-2025:

Strengthen Board engagement and understanding of public health functions, Coordinate and facilitate public health strategy are both on hold this year only due to staffing. Will be picked back up, when workforce capacity improves.

Vanderheiden stated next steps with strategic planning will also include identifying performance measures. .

WCDHD staff met with Colleen Svoboda and broke into groups to identify implementation steps for the strategic planning goals.

For a tracking tool, three were reviewed, and the decision was made to use the one created by Colleen Svoboda as she will be coming back in to work with staff on implementation.

Reaccreditation:

Currently working on collecting documentation required by PHAB and will have until March 31st to apply, followed by a 6 month period allowed for submission of all documents. This effort requires all staff participation. Currently, staff are self selecting which standards and measures they would like to participate in. Staff selection is due to Administration by November 11th.

Training/Engagement:

Great Plains Leadership Institute- Has been around for 18-20 years. Meghan has been selected to participate in the current year.

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Lean Six Sigma Training- Starting with Leadership staff, then going to program staff. Will give tools to be more efficient in performance measures and project management. .

NE Pipeline Training

Health Services Payments:

935 visits, \$93,507.52 in charges, \$72,473.92 in payments, \$10,131.45 in adjustments. From the adjustments, \$457.05 were adjusted as write offs as they were attributed to COVID-19 vaccines not covered by insurance, and \$59.46 were due to timely filing.

Gaites asked for questions. No questions.

SALBOH - No discussion

New building planning - No discussion

Review and approve policy updates - Conflict of Interest Policy

PHAB: 10.2.1A

Vanderheiden stated that even before COVID there has been a need to update policies, so as we begin to catch up BOH will be seeing more policies for review. Vanderheiden stated the policy up for review today is the conflict of interest as it is mentioned in the monthly BOH email update Vanderheiden spoke with Lucas (who was excused from the November 2, 2022 BOH meeting) via phone and email, prior to presenting the conflict of interest policy to the BOH at the present meeting. In their conversation (Vanderheiden/Lucas), Lucas asked if this policy conflicts with what the employee conflict of interest states. Vanderheiden reviewed the policy Lucas has for his staff. Both agreed via phone and email that they had no concerns.

Process, currently no policy committee. Vanderheiden asked how the board would like to have the policies brought to board. Would the BOH like to have them prepared and brought for review and approval, or have a committee to review and bring forward for review? Gaites stated he thinks with this policy Vanderheiden has done a good job reaching out to someone who had an expertise in the area and is comfortable with it being brought to the board. Vanderheiden stated she is only concerned that Lucas was not there to speak about their conversation himself. Vanderheiden, voiced she would rather the information being shared was coming directly from Lucas.

Gaites stated that for policies that will be reviewed moving forward, he would prefer them going to BOH prior to the meeting, giving time for BOH members to bring questions forward. Jones asked if they will all be new policies. Vanderheiden stated no. Most will be updates. However, the conflict of interest policy before BOH is a new policy . Jones stated run it by people who would know about the policy subject matter, then include in the BOH packet, then can be discussed at the meeting. Bruns stated he doesn't feel a committee would be needed. Gaites agreed. Vanderheiden stated that one change is adding references. Gaites stated that referencing a state statute would be helpful. Jones agreed.

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Gaites asked if there were any questions. Jones made a motion to approve. Watson Second.

Aye- Jones, Woodburn, Bruns, Arensdorf, Watson, Gaites, Haumann, Wilson, Mironenko.

Nay- None. Abstain- None. Absent- Lucas, Moody, Crisp.

Review and approve updated WCDHD Organizational Chart

Vanderheiden showed the board the proposed updated Organizational Chart. Assistant Executive Director has been moved directly under the Executive Director. Administrative Support has been moved under the Assistant Executive Director. Environmental Department has been added back in as the WCDHD Disease Surveillance Coordinator has become certified for home lead testing and we have seen elevated lead levels. Jones asked how to refer a patient for lead testing or resources. Vanderheiden stated WCDHD has the capacity to do lead testing and mitigation now that we have someone certified. WCDHD would need the patient's information to move forward.

The Program chart was reviewed. Updates were made to how programs are classified. Coordinated Services programs are more single person driven, while Outreach programs include coordination with other agencies or resources. Gaites stated the BOH would not need to vote on a change to the Organizational Chart, as it is more internal. He congratulated the department on the updates.

Woodburn asked if the monthly email updates could include identification of acronyms. Vanderheiden stated she would include.

Possible Executive Session - to protect and assure confidentiality about sensitive matters.

PHAB: 10.3.2A

Meeting Adjourn

Meeting adjourned by Gaites at 8:02pm.

Next meeting – February 1, 2023

Luatoua 2-1-23